

Fall 12-6-1955

## Senate Meeting December 6, 1955

Academic Senate  
*Illinois State University*

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## SENATE MEETING

December 6, 1955

The meeting was called to order by Dean Larsen with all members present except Mr. Gibson, Dr. Hardy, Miss Rickman, and Mr. Wade.

The Dean reminded heads of departments and directors of divisions that in programming some courses are to be listed by department and number and period only and not by section. These are: Education 102, Psychology 115, English 111, Social Science 112, 114, Speech 110, and Natural Science Survey 110. This is not true in the divisions of Elementary Education and Special Education. It should be remembered, too, that Natural Science 109 and Education 101 must precede the second semester work.

For the first time an effort is being made to preregister and for the time being this will be done for seniors only. Seniors should be given their white programs which they will bring to the Registrar's Office. Course cards will then be pulled so that at registration time seniors will report to Capen Auditorium, then to the credentials committee, after which they will go directly to the second floor of the library to complete registration. No programs should be given out after January 14 since that is the last day on which preregistration may be done.

Heads of departments were reminded to turn in limitations on class enrollment and it was urged that they be realistic in connection with the actual limitations.

Program materials for the fall of 1956 should be turned in to the Dean's Office not later than March 16. If it is at all possible for all departments to turn in such materials by February 1, it will be very helpful in presenting needs as to new positions to the Teachers College Board.

It is predicted that the enrollment in the fall of 1956 will be 3417. This will include 1175 freshmen, 682 sophomores, 665 juniors, 595 seniors, 190 graduate students, and 110 unclassified students. It is believed that this is a very conservative estimate.

Materials for the summer session offerings should be in the Dean's Office not later than December 15. Plans should be based on the 1955 offerings. Summer session appointments will again be firm commitments and for that reason it is important that offerings be planned in terms of courses that are very sure to materialize.

The Dean distributed copies of a portion of the October Board Report covering statistical information concerning the eight-week summer session, first semester of 1955-1956 both on and off-campus, a philosophy of teacher education at Illinois State Normal University, and a brief report of the Bureau of Appointments.

In connection with departmental recommendations on institutional credit blanks, it was agreed that department heads should indicate, on graduation lists provided by the Registrar's Office prior to each commencement, the names of any students whom they are not willing to recommend for certification. The Registrar will indicate on the list that this information is requested.

Dean Larsen reported that prior to their initiation he had talked with the abbot of the Blackfriars and had indicated certain behavior that would be expected. Since there were violations of the requirements as set forth, the Dean proposes that for next year the Blackfriars not be permitted to have a public initiation, that they not be permitted to provide the Homecoming

Assembly, and that the spring show will be permitted, but that it will be a final test as to recognition of the organization in the future. The Dean believes that the Blackfriars have a real contribution to make and hopes that their performance next year will demonstrate such ability. A number of the members of the Senate indicated their approval of the proposed action.

The Founders Day Dinner for 1956 is being planned to be held on Thursday, February 23, at which time dedication services for Walker Hall will be held. An open house preceding the dinner is being planned. Details are being worked out by the Alumni Association.

The Dean reminded heads of departments that any of those interested in working with department heads from other State schools in considering possibilities for the improvement of instruction should notify his office not later than this week.

Miss Kirchhoefer asked if in transfer of curricula, materials might be sent from one department head to another. It was agreed that evaluations of transferred credits and/or data should be sent on to the next head of a department.

The meeting adjourned.

Elsie Brenneman  
Secretary

Agenda:

1. Smoking on the campus.